

INDEPENDENT STUDY FORM
Year 4 BA/BSc Honors Specialization
Kinesiology / Dance Courses

Course: Kin____ Dance____ 4491F ____ 4491G ____ 4492F ____ 4492G ____
____ Year 4 BA Honors Specialization
____ Year 4 BSc Honors Specialization

Student Name: _____ Number: _____

Phone #: _____ E-mail address: _____

Confirm that the following are attached to this page:

1. _____ your most current academic record that contains the Kinesiology and elective courses taken throughout your degree. You may access this information from the Registrar's Web site (www.registrar.uwo.ca) via the icon 'myUWO'.
2. _____ a one-page double-spaced typed proposal of your study including:
a) the aims/objectives of your proposal; b) the proposed investigative method(s) you will be using; c) the anticipated final product(s).
3. _____ a page indicating the evaluation process including: a) what will be evaluated , b) the proposed method of evaluation, c) the proposed schedule for evaluation(s), d) the weighting of evaluation(s).
4. _____ a proposed weekly timetable of meetings, due dates for assignments, evaluations and etc.

Instructor's Name (please print)

Instructor's Signature

Student's Signature

Date

Undergraduate Chair's Signature

Director's Signature

GUIDELINES
Undergraduate Kinesiology / Dance
INDEPENDENT STUDY COURSES

Guiding Principles

The Independent Study course is designed to afford the 4th year Honors Specialization student an opportunity to explore in more depth or detail an area (a) to which the student has been introduced in a previous course or, (b) which has not been part of the curriculum but has been mentioned by an instructor or which the student came across during library research or other learning experiences. The intended project must include objectives at the application, analysis and/or synthesis level to be congruent with the expectations of the undergraduate degree. Guidance by a faculty member is required.

Note, the Independent Study is NOT designed to provide research assistance for a faculty member. The goal is to provide a high quality learning experience that responds to the genuine interests and needs of the student.

Procedure for Proposal Approval

It is the responsibility of the student to develop the initial Independent Study proposal and then discuss the proposal with an interested faculty member or person with honorary faculty status. If the faculty member agrees to supervise the Independent Study course, the student will submit a revised Independent Study Proposal to the supervising faculty member that outlines the objectives, rationale, methods of pursuit of the objectives, and the criteria for evaluation agreed upon by the student and faculty member.

After acquiring the approval signature of the supervising faculty member, the student must submit the form to the Undergraduate Office for approval from the Undergraduate Chair and the Director. If approved, the student must formally add the course.

Normally, where a student plans to complete two Independent Study courses in a given year, the topics selected must be quite separate and distinct.

Proposals for Independent Study courses will be considered (a) for the first term, until two days before the deadline for adding a course in September and (b) for the second term, up to the last week day in the first full week of classes in January.

Faculty Supervision

The frequency of contact is a function of the needs of both the student and the faculty member. The purpose of the contact is to facilitate the student's learning, as well as to keep the faculty member informed of the progress.

Course Weight

Every effort must be made by the supervising faculty member to ensure a balance between this type of educational experience and that derived from a normal one-term theory course.

This balance may be achieved by setting firm deadlines for written assignments, arranging regularly scheduled meetings, etc. Students should have spelled out for them clearly what is expected of them and the method(s) by which their work will be evaluated. It is the responsibility of the supervising faculty member to ensure that the scope of the project is such that it can be concluded in one term.

Evaluation of Student Learning

It is mandatory that a typewritten report be submitted by the student to the supervising faculty member once the project has been completed. The report must be in a format deemed to be acceptable as a scholarly paper in either the socio-cultural or bio-science realms. Any deviation from this format will require the approval of the Undergraduate Chair.

A clean copy of the report must be given to the Administrative Assistant in the Undergraduate Office. The final grade for the Independent Study will not be forwarded to the Registrar's Office until the copy of the report is submitted.

Evaluation Deadline

The final grade for an Independent Study is due in the Undergraduate Office seven (7) days after the last day of classes in a given term.

GUIDELINES

Developing the Independent Study Proposal

The student and supervisor will benefit from having specific and realistic goals that both have agreed to. A discussion of the following will help clarify expectations surrounding the Independent Study and illuminate the details of what specifically is to be done and by when. The list is not exclusive.

How often will the student and supervisor meet and where.

- will the student be assigned discussion topics

If there is to be a library search or review of the literature:

- what will be the evidence of this work and when
- in what form will the material be presented to you and when
- how much weight will this have in the evaluation process

What are the expectations for the inclusion of original ideas and written materials in the study.

What is the expectation for including material from other courses.

Will the form of the final product deviate from the format deemed to be acceptable as a scholarly paper in either the socio-cultural or bio-science realms. If so, what will be the form (paper, article, manual, power point presentation and etc.) and how will you justify the alternate format.

- do you expect an outline or proposed index
- are there deadlines for particular sections
- will there be a rough copy before the final copy
- what is the evaluation weight of each

Summarize the basis for your evaluation (s), what will be evaluated, when and where.

A tentative or suggested weekly timetable will help in setting goals, assignments and deadlines for both the student and supervisor.